



GEORGIA DEPARTMENT OF CORRECTIONS
Application for Visitation Privilege

SOP 227.05
Attachment 2
10/04/18
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Facility/Center: _____

Offender: _____ GDC #: _____

The offender named above has request that you be approved for visitation privilege with him/her at this institution. Prior to making the approval, we must first confirm the following information obtained from you. Failure to provide complete and accurate information may result in denial of your visitation privilege.

Legal Name: _____ D.O.B. (mm /d d/y y): _____

Address: _____ City: _____

State: _____ Zip Code: _____

Occupation: _____

Home/Cell Telephone: _____

Email: _____

What is your relationship to the offender? _____

Have you ever been convicted of a crime? ☐ Yes ☐ No, if so, what is the nature of conviction(s)?
Date, county, state, and sentence received (attach additional sheet if necessary): _____

Are you on probation or parole? ☐ Yes ☐ No, if so, give your probation/parole officer's name,
location and telephone number: _____

Are you related to any offender (s) incarcerated with Georgia Department of Corrections, other
than the one listed above? ☐ Yes ☐ No If so, give name, GDC#, institution, relation of each
offender (attach additional sheet if necessary): _____

Do you correspond or visit with other offenders? ☐ Yes ☐ No If so, give name, GDC#,
institution, relation of each offender (attach additional sheet if necessary): _____



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Please check and attach appropriate documentation to verify your relationship with the listed offender:

- ☐ Notarized letter from you verifying your common law relationship
- ☐ Birth Certificate ☐ Divorce Decree ☐ Other: _____

THIS SECTION ONLY NEEDS TO BE COMPLETED IF YOU ARE NOT EXTENDED FAMILY (PARENT, SIBLING, CHILD, GRANDPARENT, SPOUSE, STEP-PARENT, STEP-SIBLING, BROTHER/SISTER-IN-LAW, AUNT, UNCLE, COUSIN, HALF SIBLING, NIECE, NEPHEW, or STEP-CHILD) OF THE OFFENDERS. PLEASE FEEL FREE TO ATTACH ADDITIONAL SHEETS IF NEEDED.

Describe the nature of your relationship with this offender: _____

How long have you known this offender: _____ Prior to their incarceration? ☐ Yes ☐ No

Where and how did the relationship develop? _____

Explain how your relationship with the offender will assist in and contribute toward his/her rehabilitation: _____

CRIMINAL/DRIVER HISTORY CONSENT (TO BE COMPLETED BY EVERYONE)

I, _____, hereby authorize Georgia Department of Corrections to receive any criminal history information at any time pertaining to me which may be in the files of any criminal justice agency on the *National Crime Information Center/Georgia Crime Information Center* (NCIC/GCIC) network.

Social Security Number

Driver's License Number

Signature

Date

Signature of parent/guardian
(If under 18 years of age)

Date

Retention Schedule: Upon completion, this form shall be placed in the offender's institutional file and shall be maintained according to the official retention schedule for offender institutional files.

GCIC/NCIC CONSENT FORM FOR VISITORS OF GDC FACILITIES

I hereby authorize the Georgia Department of Corrections to receive any criminal/driver's license history information, at any time, pertaining to me which may be in the files of any state or local criminal justice agency.

Full Name (Printed)

Address

Sex

Race

DOB

Social Security Number

Date

Signature

Notary

Retention Schedule: Once signed by the visitor and the background check is completed, this form shall be placed in the offender's institutional file and shall be maintained according to the official retention schedule for that file.