Facility Management

GEORGIA
DEPARTMENT OF CORRECTIONS

MISSION

To protect Georgians by operating secure facilities and providing opportunities for offender rehabilitation.

Tyrone Oliver, Commissioner
Ahmed Holt, Assistant Commissioner Facilities Division

The Georgia Department of Corrections (GDC) protects the public by operating safe and secure facilities by developing professional staff and effective offender management. GDC has one of the largest prison systems in the United States. Wardens and Superintendents are in charge of leading a team of officers in the supervision of nearly 50,000 state offenders within 34 state prisons, 21 county prisons, and four private prisons.

INFORMATIONAL HIGHLIGHTS

WARDEN

- 34 State Prison Wardens
- 4 Private Prison Wardens
- 21 County Prison Wardens (Houses State Inmates)

RESPONSIBILITIES

- Day-to-day operations & management of the prison
- Provide oversight and supervision to deputy warden of security, care and treatment, and administration
- Provide direction for the mental health unit
- Provide oversight of security, care & treatment, administrative functions, counseling, mental health, chaplaincy, education, personnel, property control, vehicle management, food service, maintenance, accounting, and programs
- Monitor custody & security of facility & inmates
- Provide supervision to superintendents
- Ensure all aspects of the facility are in compliance with all standard & local operating procedures
- Provide direction & supervision to all institutional staff & all personnel
- Oversee the institutional disciplinary process
- Ensure periodic review of all emergency plans & security procedures
- Conduct frequent staff meetings to disseminate pertinent information & receive feedback from staff
- Provide prompt response to complaints from inmates' family and friends

SUPERINTENDENT

- 1 statewide TC Coordinator
- 2 ITF Superintendents
- 12 TC Superintendents
- 1 RSAT Superintendents
- 7 PDC Superintendents
- 4 Probation RSAT

RESPONSIBILITIES

- Responsible for all aspects of the individual day-to-day office operations & administrative duties
- Supervise administration, security and care & treatment staff.
- Ensure all staff are operating in accordance with standard & local operating procedures
- Responsible for maintaining facility standards
- Monitor & guide staff in problem-solving
- Direct & personally monitor facility security functions & activities to maintain the custody and security of residents
- Interview, hire, direct, train, evaluate performance, discipline and discharge corrections employees
- Manage the operations and activities of correctional facilities & detention centers
- Identify training needs & provide guidance to correctional staff