

BOARD OF CORRECTIONS

June 3, 2021

Forsyth, Georgia

MEMBERS PRESENT:

Sheriff Barry H. Babb
Mr. Duke Blackburn – Chairman
Mr. Chris Clark
Mr. Wayne Dasher
Mr. Ester Fleming Jr.
Sheriff Donnie Pope
Ms. Andrea Shelton
Mr. W. D. Strickland
Ms. Rose Williams

CONFERENCE CALL:

Mr. J.C. “Spud” Bowen
Mr. Mike Coggins
Ms. Janelle King
Mr. John Mayes
Mr. Alton Russell
Mr. Luis “Lou” M. Solis Jr.
Mr. Bill White

MEMBERS ABSENT:

Mr. Larry Haynie
Sheriff Stacy Jarrard
Mr. Tommy M. Rouse

ATTORNEY GENERAL’S OFFICE:

Ms. Tina Piper, Senior Assistant Attorney General

DEPARTMENT OF CORRECTIONS:

Mr. Timothy C. Ward, Commissioner
Mr. Ahmed Holt, Assistant Commissioner
Mr. Randy Sauls, Assistant Commissioner
Mr. Alan Watson, Assistant Commissioner
Ms. Jennifer Ammons, General Counsel
Mr. Dan Brown, Director of Office of Information Technology
Ms. Tammie Dunlap, Chaplain
Mr. Terry Edge, Director of Office of Professional Development
Ms. Joan Heath, Director of Public Affairs
Ms. Gwendolyn Hogan, Commissioner’s Executive Assistant
Ms. Angela Ivester, OIT
Ms. Simone Juhmi, Board Liaison
Ms. Dawn Mock, OIT
Ms. Mary Jane Moss, Office of Professional Standards
Ms. Amy Pataluna, Deputy Director, GCI
Mr. Mike Riley, Office of Professional Standards
Ms. Donna Tebought, Director, Office of Reentry Services
Ms. Betsy Thomas, Human Resources Director
Mr. Rob Thrower, Legislative Liaison
Mr. Chris Tiller, Executive Director, GCI

VISITORS:

None

First, Chairman Duke Blackburn called to order the June meeting for the Board of Corrections (“the Board”) at 10:00 a.m. and Board Liaison, Simone Juhmi, recorded the minutes. Chairman Blackburn then asked Chaplain Tammie Dunlap to deliver the invocation. Following such, Chairman Blackburn led everyone in the Pledge of Allegiance. Chairman Blackburn welcomed and recognized all guests, and the Board meeting, being duly convened, proceeded with business.

Next, Chairman Blackburn confirmed the following individuals were present via conference call: Board Members J. C. “Spud” Bowen, Mike Coggins, Janelle King, John Mayes, Alton Russell, Luis “Lou” M. Solis Jr., and Bill White.

Chairman Blackburn presented the June Agenda to the Board for approval. Mr. Wayne Dasher made a motion to approve the Agenda, which was seconded by Ms. Rose Williams. The Agenda was voted “approved” by the Board as presented.

Chairman Blackburn also presented the May Minutes to the Board for approval. Mr. Wayne Dasher and Ms. Rose Williams made the motion to approve, which was seconded by Mr. W.D. Strickland. The Minutes were then voted “approved” by the Board as presented.

COMMISSIONER’S REPORT

To begin the Commissioner’s Report, Commissioner Timothy C. Ward discussed the dashboard, which is a four-page overview highlighting key areas and significant events within the Agency.

Commissioner Ward then asked Mr. Randy Sauls, Assistant Commissioner, Office of Health Services, to discuss an overview of the Georgia Department of Corrections Pharmacy Distribution Model.

Mr. Sauls explained in his presentation that the Agency had Augusta University-Georgia Correctional Healthcare for 27 years and the distribution model remained largely unchanged during this period. Mr. Sauls explained the 9 Regional Pharmacies and items such as hand seal/package offender prescription blister cards, handwritten prescriptions faxed to regional pharmacies, 60 locations, 34 state prisons, 14 regional infirmaries, and the Augusta State Medical Prison.

In addition, Mr. Sauls discussed packages shipped via UPS Ground transport, the offender receiving a 30-day supply, a very reliable process, but efficiency and innovation are limited.

Mr. Sauls closed by discussing the Offender Prescription Profile, the Georgia Department of Corrections Strategic Goals, Project Goals, Agency Project Team Structure, Project Timeline, Pharmacy Automated-Dispensing and Administrative Program. Mr. Sauls also discussed Correct Rx: Profile, Correct Rx Operational Pharmacy Model, CPOE(Computer Provider Order Entry), Clinical Pharmacy Management Program, and the Correct Rx Georgia Team.

This concluded Mr. Sauls’ report.

Next, Commissioner Ward asked Mr. Chris Tiller, Executive Director, Georgia Correctional Industries, to give a GCI update on the Rogers State Prison Timber Sale.

Mr. Tiller began by discussing an aerial map of Rogers State Prison land and timber property area. In his presentation, Mr. Tiller discussed the Georgia Environmental Policy Act, the environmental checklist, the categories that are on the checklist, and the Rogers Timber Proposal and total acreage.

To finish, Mr. Tiller discussed Clear-cut, Operator Select Thinning, Marked Thinning at the Warden’s Clubhouse, the estimated total dollar value of the project, timber being sold on a unit basis, and the 18-month proposed contract period.

This concluded Mr. Tiller’s report.

Commissioner Ward then asked Mr. Cliff Hogan, Director, Data Research Unit, to give a Data Management update.

Mr. Hogan began his report by discussing the Georgia Department of Corrections’ goals for the future of the Data Management. In his brief presentation, Mr. Hogan discussed the future state aspiration, timely and automated reporting, standard reports being updated automatically without human intervention, having a single source for accuracy and consistency, and clear, shared definitions of data sources across all GDC and GCI functions to maintain consensus.

In addition, Mr. Hogan discussed flexibility to incorporate new data sources, and connectivity to multiple data sources (GDC/GCI, suppliers, and external) to increase scope of analytics (e.g., offender communications, physical health, LEO, census data, etc.).

To close, Mr. Hogan discussed a shift to proactive analytics, the ability to interact with reports and dashboards and to understand underlying data, the incorporation of forecasting to identify trends, KRI (Key Risk Indicator) flagging for early action and cost effective reporting with easy to build reporting and analytics models which can continue to expand beyond Information Technology without forcing an expensive data warehouse effort.

This concluded Mr. Hogan's report and the Commissioner's Report.

CHAIRMAN'S REPORT

Chairman Duke Blackburn began the Chairman's Report by calling upon Vice Chairman Wayne Dasher to give the Board an update on the October board meeting. Mr. Dasher stated that it would be best to move the Law Enforcement Cookout and Joint Board Meeting to April of 2022, instead of this year in October 2021, since things are uncertain right now.

Chairman Blackburn asked for a motion to approve moving the October board meeting back to the 7th and in Forsyth, Georgia. Mr. Wayne Dasher made the motion to approve, which was then seconded by Ms. Rose Williams, and the October 2021 Board location and date were changed and voted approved by the Board as presented.

Lastly, under Old or New Business, Chairman Blackburn asked Ms. Jennifer Ammons, General Counsel of the Office of Legal Services, to present an Administrative Rule for Final Approval.

Ms. Ammons stated that the Initial Approval to change administrative rule 125-1-1-.09 was presented back in January 2021s. Ms. Ammons continued by explaining the process she has taken to make an amendment through the Administrative Procedure Act, which included holding a public hearing. As there were no public comments, Ga. Comp. R. & Regs. R. 125-1-1-.09, which governs access to GDC's records, needed final approval today. Ms. Ammons stated that a copy of the Rule showing the additions and deletions was enclosed within the board packet for approval.

Chairman Blackburn asked for a motion to approve the Administrative Rule. Mr. Wayne Dasher made the motion to approve, which was then seconded by Ms. Rose Williams, and the Rule was then voted approved by the Board as presented.

To close, Chairman Blackburn reminded the board members that the July and August board meetings had been canceled, and the next Board of Corrections meeting is on September 2, 2021, at State Offices South at Tift College in Forsyth, Georgia.

There being no further business, the meeting was adjourned.

Duke Blackburn, Chairman

Andrea Shelton, Secretary

Simone Juhmi, Board Liaison